



Draft MINUTES
41st Annual General Meeting
September 26, 2019
Delta Grand Okanagan, Kelowna, BC

1.0 Adoption of the Agenda

President C. Duzenli called the meeting to order at 3:30pm with the introduction of the Board members. The agenda was adopted by consensus.

RESOLUTION 2019-09-26-01

IT WAS UNANIMOUSLY RESOLVED that the agenda be adopted as circulated.

2.0 Adoption of the Minutes of the 2018 AGM

RESOLUTION 2019-09-26-02

IT WAS UNANIMOUSLY RESOLVED that the minutes from September 13, 2018 be approved as circulated.

3.0 President's Report

C. Duzenli reported on the following work over the past year:

- Successful first year of operation under the new MOU with COMP
- Re-certification credit system - WIP
- Prepping to meet with the ABR and CAMPEP at AAPM-COMP meeting next year
- IMPCB – has accepted CCPM as a sponsor and will work with us to formally recognize MCCPM certification; board member Smith handing off to Jarry
- Board member on the COMP Competency Profile working group, Smith handing off to Jarry
- New chair of mammography certification committee and CCPM to provide more support for mammography examination process going forward.

4.0 Registrar's Report: (A. Kerr)

CCPM Registry

As of Sept 23, 2019:

510 members of the CCPM (up from 494 last year)

- 343 without the Fellowship distinction
- 167 with the Fellowship distinction

28 non-members with the Fellowship distinction

37 individuals certified in mammography

2019 Members by subspecialty (485 total):

- Radiation Oncology Physics: 427
- Nuclear Medicine Physics: 16
- Diagnostic Radiology Physics: 15
- Magnetic Resonance Physics: 8

18 have 2 subspecialties and 1 has 3 subspecialties

Recertification Fall 2018

84 members were due to recertify in 2018

80 applications received by the deadline; 1 late

3 members indicated that they did not wish to recertify (retirements)

5 review committees were created to review applications

- 3 members per committee including Registrar

81 applications were approved by the committees

No applications deferred to the Board

All were new exam applicants

Membership Applications 2019

35 applications received for 2019 membership exam

- 5 to retake oral exam only
- 27 to sit the full exam
- All in RO

7 had undergone a review of credentials in previous 2 years (review not required)

- *Including all oral exam retakes*

28 required a review of credentials

- *All were new exam applicants*

4 applicants requested the French exam (4 RO)

2 committees formed to review applications (3 Fellows each)

28 applications reviewed

- 28 applications approved directly by committees
- no applications deferred to the Board

Fellowship Applications 2019

8 applicants for Fellowship exam

- All RO
- 1 candidate having undergone credentials review in last 3 years
- 7 were new applicants requiring a credentials review

Single committee of 3 Fellows formed to review applicants

All 7 new applications were reviewed and approved by the committee

2 step review process:

Step 1: Application (Jan)

Step 2: Projects & References (May)

Harold E Johns Travel Award 2019

4 applications received prior to deadline in April 2019. The age limit was removed. A panel of 3 Fellows reviewed applications.

Todd Stevens of Saint John Regional Hospital, Saint John, NB. Todd attended the June 2019 International Conference on the Use of Computers in Radiation Therapy (ICCR) in Montreal, QC

Recertification Fall 2019

77 candidates to recertify in 2019. The on-line submission notice was sent July 31, 2019

The deadline for submission is September 30th, 2019.

Bridging Program 2019

1 Applicant for the Bridging Program in 2019. The application was reviewed by 3 CAMPEP residency program directors. 1-year program approved.

The Board and volunteers as well as Gisele Kite and Nancy Barrett were thanked for their efforts and support.

Chief Examiner's Report: (A. Syme)

2019 Examination – MCCPM

Written Exam

- Saturday March 2, 2019
- 14 exam locations
- 26 candidates challenged the exam
- 88.5% pass rate

Oral Exam

- Held at the Michener Institute in Toronto
- May 10 – 11, 2019
- 27 candidates
- 74.1% pass rate

The overall (written and oral) pass rate of MCCPM in 2019 was 65.6%

- The average pass rates of MCCPM from 2013 to 2019 is 63.06%

2019 Examination – FCCPM

- Held at the Delta Grand Okanagan, Kelowna B.C.
- September 22 - 23, 2019
- 8 candidates
- 75% pass rate

The overall (written and oral) pass rate for FCCPM in 2019 was 75%

- The average pass rates of FCCPM from 2013 to 2019 is 64%

Developments in the Exam Process

- The oral exam was moved from Montreal to Toronto this year. The Michener Institute is an excellent venue for oral exams – very similar to the simulation centre in Montreal.
- Confirming the same location for the oral exams in 2020.
- The oral exams in 2021 will take place in Vancouver. Location and process still to be determined
- Only minor updates to the question banks (parts 3 and 4) this year
- Geneviève Jarry (Deputy Chief Examiner) is in the process of completely re-writing the French multiple-choice question banks for parts 1 and 2 of the written exam

2019 MCCPM new members

- | | |
|----------------------|---------------------|
| • Jean-Guy Belliveau | • Daniel Markel |
| • Adam Blais | • Philip McGeachy |
| • Jonathan Boivin | • Nelson Miksys |
| • Alexandre Bourque | • Gurpreet Sandhu |
| • Marc Chamberland | • David Sinn |
| • Shadi Chitsazzadeh | • Jonathan Snir |
| • Samantha Lloyd | • Patricia St-Amant |

- Tynan Stevens
- Jeff Winter
- Shima Yaghoobpour Tari
- Mohsen Ahanj
- Alyaa Elzibak
- Holly Johnston

2019 FCCPM distinction:

- Eric Vandervoort
- Cathy Neath
- Greg Pierce
- Aaron Vandermeer
- Gabriela Stroian
- Matt Larocque

Acknowledgements and thanks

The CCPM membership was commended for the many great volunteers. It was noted that the exam process received help from 85 physicists this year. Thanks was also extended to Geneviève Jarry, deputy chief examiner and Gisele Kite, AMCES.

The following physicists successfully completed the Mammography certification exam:

- Jeffrey Richer
- Bindu Augustine

6.0 Secretary-Treasurer's Report: (G. Mawdsley)

The Secretary-Treasurer presented the financial statements for 2019.

Overview

- The College is in good shape financially
- Examination fees do not cover costs of examinations (facilities, travel for examiners), but recertification fees make us revenue neutral.
- Examinations in Toronto had reduced travel costs this year. In 2 years, Vancouver will have slightly higher travel costs.
- Current fees are sustainable, and there is no negative trend.
- HEJ fund depends on donations to ensure continuity.
- COMP support is essential (covers administration).

Review of Balance sheet, revenues, expenses and HEJ Restricted fund.

2019 Travel Award to Todd Stevens

Financial Statement Review

Nepin, Winter, and Bingley reviewed the 2018 CCPM financial statements on transfer between Secretary-Treasurers.

RESOLUTION 2019-09-26-03

IT WAS UNANIMOUSLY RESOLVED that Nepin, Winter Bingley be appointed to review the 2019 financial statements.

7.0 Nominating Committee Report

- Wendy Smith is coming off the Board this year after serving two full 3-year terms as Board Director/Secretary-Treasurer.
- New Board Director would become Secretary-Treasurer in 2021.
- Call for Nominations Notices were sent monthly to all CCPM Members starting in January 2019.
- Deadline for applications: June 1st, 2019
- One Member was willing to stand for election as Board Member.

Election of Directors

Board Member:

Mr. Fadi Hobeila, M.Sc., MBA, FCCPM

Head of Medical Physics, RSO

CISSS de Laval, Laval, Qc

The Board did not receive any other nominations for this position, so the nominee was declared elected by acclamation.

Secretary-Treasurer:

Mr. Gord Mawdsley has completed his first 3-year term as Board Director (Secretary-Treasurer) and has agreed to stand for election for a second 3-year term as Board Director (Secretary-Treasurer). Gord will be Secretary-Treasurer until Dec 2021.

Registrar:

Dr. Andrew Kerr has completed his first 3-year term as Board Director (Registrar) and has agreed to stand for election for a second 3-year term as Board Director (Registrar).

Other Business

Wendy was thanked for her contribution and given a plaque.

8.0 Adjournment

Cheryl Duzenli closed the meeting by thanking the membership and staff for their support. There being no other business, the meeting was adjourned at 4:30pm.