



Draft MINUTES  
42nd Annual General Meeting  
December 7, 2020  
First Virtual AGM

**1.0 Adoption of the Agenda**

President C. Duzenli called the meeting to order at 3:30pm with the introduction of the Board members. The agenda was adopted by consensus.

**RESOLUTION 2020-12-07-01**

**IT WAS UNANIMOUSLY RESOLVED that the agenda be adopted as circulated.**

**2.0 Adoption of the Minutes of the 2019 AGM**

**RESOLUTION 2020-12-07-02**

**IT WAS UNANIMOUSLY RESOLVED that the minutes from September 26, 2019 be approved as circulated.**

**3.0 President's Report**

C. Duzenli reported on the following work over the past year:

- Successful second year of operation under the new MOU with COMP
- Re-certification credit system – on hold
- First annual meeting between CCPM board and the ABR (Medical Physics)
- Board member on the IMPCB – Geneviève Jarry
- Mammography exams are now in sync with the MCCPM oral exams
- CCPM liaison to provincial organizations
- All oral exams were done on-line in 2020

**4.0 Registrar's Report: (A. Kerr)**

CCPM Registry

As of December 1, 2020:

346 members of the CCPM (up from 494 last year)

- 192 without the Fellowship distinction
- 154 with the Fellowship distinction

56 non-members with the Fellowship distinction

39 individuals certified in mammography

2020 Members by subspecialty (500 total):

- Radiation Oncology Physics: 441
- Nuclear Medicine Physics: 16
- Diagnostic Radiology Physics: 15
- Magnetic Resonance Physics: 8

19 have 2 subspecialties and 1 has 3 subspecialties

### Recertification Fall 2019

6 members indicated they are not recertifying

71 members recertifying

56 RO, 9 DR, 2 MR, 2 NM, 1 DR/RO, 1 RO/NM

16 members volunteered to review recertifications

7 review committees

71 applications were approved by the committees

No applications deferred to the Board

### Membership Applications 2020

30 applications received for 2020 membership exam

- 8 to retake oral exam only
- 1 to take oral exam only (withdrew from oral in 2019).
- 21 to sit the full exam
  - 18 in RO, 3 in DR

13 had undergone a review of credentials in previous 2 years (review not required)

- *Including all oral exam retakes*

17 required a review of credentials

- *All were new exam applicants*

1 applicant requested the French exam (RO)

2 committees formed to review applications (3 Members each)

17 applications reviewed

- 16 applications approved directly by committees
- 1 application deferred to the Board- did not pass credentialing

### Fellowship Applications 2020

12 applicants for Fellowship exam

- 10 RO, 1 NM, 1DR
- 1 candidate having undergone credentials review in last 3 years
- 10 were new applicants requiring a credentials review

2 committees of 3 Fellows each formed to review applicants

- All 10 new applications were reviewed and approved by the committee
- 2 step review process:
  - Step 1: Application (Jan)
  - Step 2: Projects & References (May)

### Harold E Johns Travel Award 2020

Postponed due to COVID-19

Plan is to give two HEJ Travel Awards in 2021

### Recertification Fall 2020

11 members indicated they were not recertifying

94 candidates to recertify

86 RO, 2 DR, 3 MRI, 3 NM

One application deferred to the board

### Bridging Program 2020

1 Applicant for the Bridging Program in 2020. The application was reviewed by 3 CAMPEP residency program directors. 1-year program approved.

The Board and volunteers as well as Mara Juneau, Gisele Kite and Nancy Barrett were thanked for their efforts and support.

## 5.0 Chief Examiner's Report: (A. Syme)

### 2020 Examination – MCCPM

#### Written Exam - RO

- Saturday March 7, 2020
- 10 exam locations, 13 invigilators, 35 markers, 5 “captains”
- 14 candidates challenged the exam
- 1 exam in French
- 93% pass rate

#### Written Exam - DI

- Saturday March 7, 2020
- 2 exam locations, 5 markers
- 2 candidates challenged the exam
- 50% pass rate

#### Oral Exam

- Virtual exams held on Zoom
- November 13, 2020
- 24 RO examiners, 3 DI examiners, up to 9 parallel tracks
- 5 additional observers, 5 reserve examiners
- 22 candidates (21 RO, 1 DI)
- 1 French exam (RO)
- 86% pass rate (RO), 100% pass rate (DI)

The overall (written and oral) pass rate of MCCPM in 2020 was 75.6%

- The average pass rates of MCCPM from 2013 to 2020 is 63.8%

### 2020 Examination – FCCPM

- Virtual exams held on Zoom
- July 6-10, 2020
- 12 candidates (10 RO, 1 NM, 1 DI-French)
- 31 examiners, up to 4 parallel tracks
- 91% pass rate

The overall (written and oral) pass rate for FCCPM in 2020 was 91%

- The average pass rates of FCCPM from 2013 to 2020 is 68%

### 2020 Examination – Mammography

- Virtual exams held on Zoom
- November 5, 2020
- 3 candidates
- 5 examiners, 2 observers
- 67% pass rate

### Developments in the Exam Process

- The oral exam was moved to virtual oral exams this year. The chosen platform was Zoom.

- Oral exams (MCCPM and FCCPM) will be virtual again in 2021
- No significant changes in format or content of the FCCPM exam
- Minor modifications to MCCPM exam
- FCCPM and MCCPM exams ran quite smoothly
- No major instances of compromised video/audio quality and there were no dropped candidates

#### 2020 MCCPM new members

- |                        |                             |
|------------------------|-----------------------------|
| • Syed Ahmad           | • Bénédicte-Laure Nicolas   |
| • Michael Balderson    | • Patricia Oliver           |
| • Joel Beaudry         | • Stefano Peca              |
| • Leigh Conroy         | • Chrystian Quintero Mateus |
| • Jean-David Jutras    | • Edward Taylor             |
| • Gerard Lagmago Kamta | • Peter Watson              |
| • Lin Ling             | • Mark Weston               |
| • Hali Morrison        | • Eugene Yip                |
| • Daniel Morton        | • Roja Zakariaee            |
| • Donna Murrell        | • Kouchaksaraee             |

#### 2020 FCCPM new fellows:

- |                   |                       |
|-------------------|-----------------------|
| • Nathan Becker   | • Tyler Meyer         |
| • Amanda Cherpak  | • Peter Petric        |
| • George Hajdok   | • Slimane Rahmani     |
| • Vicky Huang     | • Michael Roumeliotis |
| • Hans-Sonke Jans | • Marcus Sonier       |
| • Ante Mestrovic  |                       |

#### Acknowledgements and thanks

The CCPM membership was commended for the many great volunteers. It was noted that the exam process received help from 132 physicists this year. Thanks was also extended to Geneviève Jarry, deputy chief examiner and Mara Juneau, AMCES.

The following physicists successfully completed the Mammography certification exam:

- Bassem Elshahat
- Lisa Nie

### **6.0 Secretary-Treasurer's Report: (G. Mawdsley)**

The Secretary-Treasurer presented the financial statements for 2020.

#### Overview

- The College is in good financial shape
- Examination fees covered costs of examinations this year due to the use of Zoom.
- Alasdair Syme and Geneviève Jarry put in an inordinate amount of work to do all exams on-line.
- Recertification fees are the bulk of income.
- Current fees are sustainable, and there is no negative trend.
- HEJ fund depends on donations to ensure continuity.
- COMP support is essential (covers administration).

The 2019 Balance sheet and Statement of Revenues and Expenses and details of the s and HEJ Restricted fund were presented for information. The 2019 Travel Award was provided to Todd Stevens.

#### Financial Statement Review

Nephin, Winter, and Bingley reviewed the 2019 CCPM financial statements on transfer between Secretary-Treasurers. They performed an Independent Practitioner's Review Engagement for the year 2019.

#### **RESOLUTION 2020-12-07-03**

**IT WAS UNANIMOUSLY RESOLVED that Nephin, Winter Bingley be appointed to review the 2020 financial statements.**

#### **7.0 Nominating Committee Report (C. Arsenault)**

- Raxa Sankreacha is coming off the Board this year after serving two full 3-year terms as Board Director/Registrar.
- New Board Director would become Registrar in 2021.
- Call for Nominations Notices were sent monthly to all CCPM Members starting in January 2020.
- Deadline for applications: June 1st, 2020
- Three members fulfilled the requirements for Board Director and were willing to stand for election as Board Member.
- The election was conducted electronically in advance of the AGM.
- Dr. Geetha Menon, Ph.D., FCCPM, Medical Physicist and Associate Clinical Professor at the Cross Cancer Institute in Edmonton, AB was declared elected by majority vote.

#### **8.0 Other Business**

Raxa Sankreacha was thanked for her contribution and presented a plaque.

#### **9.0 Adjournment**

Cheryl Duzenli closed the meeting by thanking the membership and staff for their support. There being no other business, the meeting was adjourned at 4:30pm.